

**MINUTES OF  
May 7, 2007  
BOARD MEETING  
CENTRAL TEXAS GROUNDWATER  
CONSERVATION DISTRICT**

The Board of Directors of the Central Texas Groundwater Conservation District met in regular session Monday, May 7, 2007 at 6:00 p.m. in the District office located at 225 S Pierce Street, Suite 104, Burnet, Texas.

The following persons were present:

**Members Present**

John Simmons, President  
Patrick Quinlan, Vice President  
Wayne Brown, Secretary  
Jerry Bostick, Director

**Director Absent**

Todd Fox, Director

**Staff Present**

Richard Bowers, General Manager

**Others present (who signed the attendance Record)**

Richard Mathews, Burnet, Texas  
Glenna Bell Orman, Burnet, Four Oaks Ranch and Radio Hill Country, Burnet, Texas  
Leslie Hassell, Hanson, Burnet, Texas  
Charles Shell, City of Bertram, Bertram, Texas  
Lorene Denney, Burnet, Texas  
Ramsey Clinton, Burnet, Texas  
Charles R. Williams, TCB, Austin, Texas

President Simmons declared a quorum present and called the Meeting to order at 6:00 p.m.

President Simmons then asked if anyone in the audience would like to provide any public comment.

Mr. Richard Mathews provided the Board with comments in regard to the well on his property and the interference from the City of Bertram well on the adjacent property.

At the conclusion of Mr. Mathews comments President Simmons asked Mr. Charles Shell if he would like to respond.

Mr. Shell provided the Board with information in regard to the circumstances of Mr. Mathew's comments and action the City had taken to correct the issue.

There were no other Public Comments.

President Simmons then asked the Board to consider the minutes of the April 16, 2007 Board Meeting.

Jerry Bostick stated that he thought the motion to adopt the Management Plan should include the vote of each Director.

Pat Quinlan moved to:

Approve the Minutes of the April 16, 2007 with the change to the minutes showing how each Director voted on the adoption of the Management Plan.

Second was by Wayne Brown.

Vote on the motion passes.

President Simmons then called on the General Manager for a report on the status of the Management Plan.

The Manager stated that after the adoption of the Management Plan on April 16, 2007 that he had attached various required documents to the Management Plan and sent it to Brian Sledge and Randy Williams for their review and addition of other documentation prior to submitting the Plan to Texas Water Development Board for approval. He concluded his report by stating that he expected to deliver the Management Plan to TWDB by the end of the week.

President Simons then called on the Manager for his recommendation on hiring an administrative assistant.

The Manager provided the Board with a copy of an "Administrative Assistant Job Description" he had developed and a proposed annual expense and 2007 expense estimate of cost for an administrative assistant.

The Board discussed both documents.

Pat Quinlan moved to:

Accept the recommendation of the General Manager and allow him to advertise for the position of Administrative Assistant.

Second was by Wayne Brown.

Vote on the motion passed.

President Simmons then called on the General Manager to provide information to the Board in regard to the acquisition of groundwater database program for the District.

The Manager provided the Board with copies of proposals from Turner Collie & Braden, Inc. (TCB) and Daniel B. Stephens & Associated, Inc. (DBS) He discussed both proposals and stated that he believed that the proposal from TCB included additional forms, database entry options and the ability to add additional forms in the future that were not included in the proposal from DBS.

Action on the agenda item was tabled until the next meeting and the Manager should request that each firm provide a short presentation of their product, not to exceed 10 minutes in length, to the Board at that meeting.

President Simmons then opened the meeting for discussion and/or action on various financial items.

The Manager provided the Board with two bills for service from Turner Collie & Braden for work performed in the development of the Management Plan and a letter of request for additional Professional Services Contract.

A lengthy discussion was held between the Board and Mr. Williams in regard to the two bills submitted and the proposed Professional Services Contract.

Wayne Brown moved to:

Pay Turner Collie & Braden (TCB) bill 1 in the amount of \$23,093.80 and TCB bill 2 in the amount of \$5,006.57 and instruct the Manager to meet with Mr. Williams and develop a more detailed contract for reporting and billing procedures for future work performed by TCB.

Second was by Jerry Bostick.

Vote on the motion carried.

The Manager then provided the Board with a list of expenses and income for the Month of April. In the report he stated that check No. 1080 to Turner Collie & Braden had been written but not sent and he would void that check and issue two checks to pay the bills approved above.

The Manager then reviewed the 2006 – 2007 Budget with the Board. He stated that there were several items that needed to be adjusted in regard to the budget and the expenses that had occurred or were proposed to occur. He then provided the Board with a spread sheet showing the projected income and expenses and year end balances for the budget accounts of the District. He stated that the spread sheet also reflected what he thought should be line item transfers between various budget accounts of the District.

Jerry Bostick moved to:

Adopt line item transfers as follows:

Reduce budget item “Contingency” budget amount by \$34,512, leaving the budget amount of \$15,488.

Reduce budget item “Vehicle Lease” budget amount by \$12,000, leaving the budget amount of \$00.00.

Increase budget item “Capital Purchase Vehicle” budget amount by \$22,512, leaving the budget amount of \$22,512.

Increase budget item “Contract Services Legal” budget amount by \$20,000, leaving the budget amount of \$70,000.

Increase Budget item “Contract Services Consultant” budget amount by \$10,000, leaving the budget amount of \$52,000.

Reduce budget item “Office Expense Utilities” budget amount by \$6,000 leaving the budget amount of \$00.00.

These line item transfers will not increase or decrease the total amount of the expense budget for 2006 – 2007 as adopted.

Second was by Wayne Brown.  
Vote on the motion passed.

President Simmons called on the Manager for information about Groundwater Management Area 8 & 9.

The Manager stated that he and President Simmons attended the GMA 9 meeting on Tuesday, April 3<sup>rd</sup> which did not include any discussion on the minor aquifers, however, a meeting was set up for discussion with the Hill Country GCD, Blanco-Pedernales GCD and Central Texas GCD in regard to the Ellenburger, Hickory and Marble Falls aquifers to see if there could be a common DFC between the districts and GMAs.

He also stated he and President Simmons attended the GMA 8 meeting on April 12, in Lampasas. GMA 8 has requested a Desired Future Condition (DFC) model run from the Texas Water Development Board and the results of that model run should be provided to the GMA at the next meeting at which time a public hearing could be scheduled if the Districts are in agreement with the results of the model run.

President Simmons called on Randy Williams who is developing information for GMA 8 to provide additional information in regard to the process and progress of the development of the DFC request.

President Simmons then stated that he next item on the agenda was to set a date and time for the next Rules work session.

The Manager stated that he had talked with Brian Sledge and contacted the Directors and the Work Session is scheduled for Friday, May 18, 2007 at 8:00 a.m. in the District office. He also stated that Brain had set a goal of having a new draft of the rules for the Board by Friday, May 11<sup>th</sup> and would be sending that draft to the Directors.

President Simmons then called for any comments from the Directors.

- Wayne Brown informed the Board that he and the Manager had provided a program for the Shady Glen Property Owners Association Members about the District.
- Wayne also suggested that Jerry and the Manager contact Wade Hibler, Extension Agent for Burnet County in regard to water conservation programs they will be developing.

President Simmons then called on the Manager for his report.

The report included the following:

**Various meetings since March Board Meeting:**

- Attended GMA 9 meeting Johnson City
- Met in Fredericksburg with Paul Tybor, Ron Fieseler, Randy Williams and others in regard to Ellenburger, Marble Falls and Hickory aquifer models and or information for GMA 8 & 9 DFC.

- Attended GMA 8 meeting in Lampasas.
- Met with Directors from Fox Crossing Water District – Mills County
- Attended TWDB Technical Advisory Group for GMA in Austin
- Met with Randy Williams TCB to discuss GIS Program
- CTGCD Board Meeting – Adoption of Management Plan
- Attached various documentation requirements to Management Plan and forwarded to Randy and Brian.
- Met with Judi Whitis, Assistant Superintendent Burnet Schools – Providing “Major Rivers” for 4<sup>th</sup> and/or 5<sup>th</sup> grade students.
- Developed Power Point Program for District presentations
- Met with the Auditor for the 2005 – 2006 Audit.

**General office activities**

**Future Meetings**

**GMDA Summer Conference – June 3 – 5, 2007, Estes Park Colorado**  
**TWCA Mid-Year Conference June 12 – 15, 2007, Moody Gardens Hotel, Galveston**  
**TAGD Quarterly Meeting – no date set - possibly in June in Amarillo.**

President Simmons then asked the Board to identify any items that needed to be included on the June Board meeting agenda.

The following were stated:

- Ten minute presentation from Turner Collie & Braden, Inc. and Daniel B. Stephens & Associated, Inc. on their proposals for the groundwater database programs.
- The Turner Collie & Braden, Inc. work contract proposal amendment.

President Simmons stated that the next regular scheduled Board Meeting would be June 4, 2007 at 6:00 p.m.

President Simmons adjourned the meeting at 8:30 p.m.

---

John Simmons, President

---

Wayne Brown, Secretary