

APPLICATION FOR NEW EXEMPT WELL REGISTRATION

The following is a description of the process used to apply for and register a new EXEMPT well with the District.

To qualify as an Exempt Well the well to be drilled MUST: Be used Solely for domestic, livestock or poultry use and the well will be drilled, completed and equipped so that it is incapable of producing more than 25,000 gallons of groundwater per 24-hour interval (17.36 gpm) and be located on a tract of land 10 acres or larger unless the tract was platted or otherwise lawfully configured as a tract less than 10 acres in size before September 1, 2009. If the proposed well does not comply with all provisions listed the well owner should contact the District and apply for a Permit prior to registration.

This form is the complete well registration application. The other forms mentioned will be issued from the District after we receive the application. All completed forms have to be filed with the District before the well is considered "Registered".

Step 1: Complete one application for each well. **(Do not leave any statement unanswered. An incomplete application delays staff determination.)**

Step 2: Deliver the form to the District – fax to 512-756-4997, mail to P.O. Box 870, Burnet, Texas 78611 or deliver it to 552 South Pierce, Suite 104, Burnet, Texas.

Step 3: District staff will review the application and if the well is going to qualify as an "Exempt Well" we will issue a "Well Drilling Authorization" to the well driller.

Step 4: The District will send the Driller one of two Well Drilling Authorization forms.

A: The Authorization form for the driller to provide the TDLR Tracking Number and the Pump information to the District upon completion of the well drilling and pump installation.

Or

B: The Authorization form for the driller to provide the TDLR Tracking Number to the District upon completion of the well drilling.

Step 5: If the driller is not going to install the pump, the District will provide an Installation of Pump Report to the owner for the pump installer to complete. The report must be returned to the District upon completion of the pump installation.

Step 6: When the District receives the TDLR Tracking Number from the driller and the owner provides the Pump Installation Report signed by the installer, the District will review the information and if it meets the requirements of the District we will issue a Well Registration certificate to the well owner.