

**MINUTES OF  
OCTOBER 5, 2009  
BOARD MEETING  
CENTRAL TEXAS GROUNDWATER  
CONSERVATION DISTRICT**

The Board of Directors of the Central Texas Groundwater Conservation District met in regular session Monday, October 5, 2009 at 6:00 p.m. in the District office located at 225 S. Pierce Street, Suite 104, Burnet, Texas.

The following persons were present:

**Members Present**

John Simmons, President

Wayne Brown, Vice President

Jerry Bostick, Secretary/Treasurer

Clyde Waters, Director

Todd Fox, Director

**Staff and or Consultants Present**

Richard Bowers, General Manager

Donnita Coats, Administrative Assistant

Tom Partridge, P.E.

**Others present (who signed the attendance Record)**

Four Members of the Public

President Simmons asked General Manager Bowers to establish a quorum through a roll call of Directors; declared a quorum present; and called the Meeting to order at 6:00 p.m.

President Simmons stated that Joe Don Dockery, Precinct 4 Commissioner, Burnet County had another meeting to attend therefore, agenda item number 4 to consider and/or act on providing funding to the County's recycling program would be moved to agenda item number one. Commissioner Dockery and Marble Falls Fire Chief Larry Wright presented plans for a sustainable household hazardous waste program for Burnet County. The program is planned for the spring of 2010 with two collection times in Marble Falls and Burnet. The overall Budget for the project is \$30,000.00 and will be funded through a possible seed grant from Capitol Area Council of Governments, cities in Burnet County and other organizations willing to participate. The project will not include hazardous chemical collection at this time but will be considered for a future project which would require a budget of \$80,000.00.

Clyde Waters moved to help fund the Burnet County Hazardous Waste Collection Project with a donation of \$2000.00.

Second was by Todd Fox.

Vote on the motion carried.

President Simmons then asked for Public Comment. One member of the public commented on the District Rule regarding lawn irrigation system permits.

President Simmons then asked the Directors to consider the Minutes of the Board Meeting held August 31, 2009.

Jerry Bostick moved to:  
Approve the Minutes of the August 31, 2009 Board Meeting as presented.  
Second was by Clyde Waters.  
Vote on the motion carried.

President Simmons then asked the Board to consider the expenditures for September 2009.

Todd Fox moved to:  
Approve the expenses for September 2009.  
Second was by Jerry Bostick.  
Vote on the motion carried.

Director Brown asked for discussion on the legal expenses going over budget for the fiscal year and the procedure for approving expenses that have not been budgeted. Secretary/Treasurer Bostick stated that all expenses over budget were transferred as line item transfers and that the overall budget for Contract Services was not over budget. Director Brown asked that the General Manager have the District Auditor review the District By-Laws and advise the Board on the proper procedures regarding purchasing and budget transfers.

President Simmons then asked for consideration and/or action on procedures for working with the attorney for the District. The Directors discussed the possible need to set up controls and procedures for Directors and Staff to follow in regard to contacting the Districts General Council. Director Waters suggested tabling any action until the Directors have had time to think about possible procedures. Director Brown stated that for now all requests for contact with General Council should be channeled through General Manager Bowers.

President Simmons then asked the General Manager for a staff update on the Trinity aquifer Report provided to the Texas Water Development Board; Rule implementation activities – forms and procedures that have been developed; Management Plan and Drought Management Plan development schedule; and Monitoring and test well status report and future schedule.

General Manager Bowers reported that he had talked with Bill Hutchison with the TWDB and that Robert Bradley is reviewing the Trinity aquifer Report. President Simmons commented on the amount of time it is taking to review the report. General Manager Bowers stated that it will take the state some time to check on what will need to be fixed and that they are busy with Groundwater Management issues and challenges at this time.

General Manager Bowers and Administrative Assistant Coats reviewed the new and existing well registration and permitting forms and procedures that had been developed to implement the District Rules that became effective September 1, 2009. General Manager Bowers stated that work will continue on the development of grandfathered use applications.

General Manager Bowers and Tom Partridge, P.E. informed the Board that there would not be changes made to the management plan until the Trinity aquifer Report provided to the Texas Water Development Board had been reviewed and conclusions made. General Manager Bowers and Tom Partridge, P. E. are working on a description of the Granite Gravel aquifer to be added to the

management plan. General Manager Bowers stated that they have discussed various items to be included in a drought management plan and whether to include it in the management plan or as a standalone document to be referenced in the management plan.

General Manager Bowers reviewed the Monitor Well Status Report as of September 30, 2009. Tom Partridge, P.E. discussed aquifer level changes as a result of the recent rainfall and the validity of the 4% recharge number. Director Waters discussed the need for a new plan and revised schedule for the monitor well program. He stated that the plan will need to include how many existing wells will need to be equipped, how many new wells will need to be drilled and a plan for telemetry.

President Simmons then asked for the Manager's Report. General Manager Bowers stated that all items had been discussed in the Staff Report.

President Simmons then asked for Director Comments.

Director Fox informed the Board of LCRA cut back/cut off to agricultural irrigation downstream and the dangers.

Director Brown suggested forming an Advisory Committee for developing the Drought Management Plan and that the committee should include city and community water system managers. General Manager Bowers stated that the public water supply operators meet regularly in Marble Falls. President Simmons stated that a meeting should be scheduled and to start the meeting with a summary of the rules.

Director Waters stated that the General Manager needed to schedule meetings regarding the District Rules and implementation of the rules with Drillers, Mayors and Public Water Suppliers.

President Simmons then asked the Board to identify any specific agenda items for the next/and or future Board Meeting.

- Director/Staff attorney contact procedure
- Monitor well plan
- Telemetry plan

President Simmons then set the next regular board meeting date for Monday, November 2, 2009 at 5:00 p.m. at the District Office.

President Simmons then called for an Executive Session to consider staff compensation and benefits. The Board went into Executive Session at 7:49 p.m.

The Board reconvened in regular session at 8:09 p.m.

President Simmons asked for consideration and/or action on staff compensation and benefits.

Secretary/Treasurer Bostick moved to:

Change the CTGCD Employee Policy that An Employee may not accumulate more than twenty (20) hours of comp-time to An Employee may not accumulate more than forty (40) hours of comp-time; and to pay Donnita Coats a lump sum of \$918.00 on October 6, 2009 for 63.75 hours of comp-time earned at \$14.40/hr.

Second was by Todd Fox.

Vote on the motion carried.

Secretary/Treasurer Bostick moved to:

Increase the salary of General Manager Bowers to \$74,160.00 per year and Administrative Assistant Coats to \$36,000.00 per year effective 5:01 p.m. standard time October 16, 2009.

Second was by Todd Fox.

Vote on the motion carried.

President Simmons adjourned the meeting at 8:12 p.m.

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John Simmons, President

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Jerry Bostick, Secretary/Treasurer