

**MINUTES OF
August 24, 2018
BOARD MEETING
CENTRAL TEXAS GROUNDWATER
CONSERVATION DISTRICT**

The Board of Directors of the Central Texas Groundwater Conservation District met in regular session on Friday, August 24, 2018 at 9:00 a.m. in the District office located at 225 S. Pierce Street, Suite 104, Burnet, Texas.

Members Present:

Bill Felps, President Steve Henderson, Vice President Bill Luedecke, Secretary/Treasurer
Kathy Griffis-Bailey, Director Wayne Brown, Director

Staff and/or Consultants Present:

Mitchell Sodek, General Manager Paul Babb, Field Technician Donnita Coats, Admin. Assistant
William Dugat, Legal Counsel

Others Present: 5 Members of the Public

President Felps established a quorum through a roll call of Directors; declared a quorum present; and called the Meeting to order at 9:00 a.m.

President Felps asked for public comment. There was no public comment.

President Felps then asked for consideration and/or action on the Minutes of the Regular Board Meeting held July 20, 2018.

Kathy Griffis-Bailey moved to:

Approve the Minutes of the Regular Board Meeting held July 20, 2018.

Second was by Bill Luedecke.

Vote on the motion carried.

President Felps then asked for consideration and/or action on Expenditures for July 2018; Budget Line Item Adjustments; Review of 2017-2018 Budget; Quarterly Report on Investments.

Steve Henderson moved to:

Approve the Expenditures for July 2018.

Second was by Bill Luedecke.

Vote on the motion carried.

Public Funds Investment Officers, Mitchell Sodek and Donnita Coats, gave the Board a Quarterly Report on the Investment Position of the District for the quarter ending June 30, 2018 in accordance with Section IV of the Public Funds Investment Policy of the District.

President Felps then asked for consideration and/or action on a Request from Tim O'Connor for Waiver of Charges Associated with 2017 Property Taxes. No Action was taken.

President Felps then asked for discussion and/or action on an engagement letter from Taber & Burnett, P.C. for the 2017– 2018 District Audit.

Wayne Brown moved to:

Approve the engagement letter from Taber & Burnett, P.C. to do the 2017- 2018 District Audit.

Second was by Steve Henderson.

Vote on the motion carried.

President Felps then asked for consideration and/or action on 2019 Benefit Selections for the Texas County & Districts Retirement (TCDRS) Plan. General Manager Sodek presented and reviewed the TCDRS 2019 benefit selections and plan rates as compared to the 2018 Plan.

Wayne Brown moved to:

Approve the 2019 Benefit Selections and Plan Rates for the Texas County & Districts Retirement Plan as presented.

Second was by Steve Henderson.

Vote on the motion carried.

President Felps then asked for consideration and/or a Proposed FY 2018-2019 Budget. General Manager Sodek presented and reviewed a proposed FY 2018-2019 Budget and stated that a budget will be presented for consideration and/or action on adoption at the September 2018 Regular Board Meeting.

Kathy Griffis-Bailey moved to:

Approve the proposed FY 2018-2019 Budget as presented.

Second was by Bill Luedecke.

Vote on the motion carried.

President Felps then asked for consideration and/or action on a 2018 Proposed Tax Rate. General Manager Sodek informed the Board that the effective tax rate for 2018 was \$0.0077/\$100 of value for a total tax of \$493,815.00. He informed the Board that a tax rate above the effective rate would bring the total tax to over \$500,000.00 which would set the requirements for a Large Taxing Entity before a tax rate is adopted. The requirement calls for two public hearings to be held on a proposal to increase total tax revenues from properties on the tax pool in the preceding tax year.

Bill Felps moved to:

Approve a 2018 Proposed Tax Rate of \$0.0080/\$100 of value for a total tax of \$513,054.00 and to hold two Public Hearings on Tax Increase with the first public hearing to be held on September 7, 2018 at 9:00 a.m. at the District Office located at 225 South Pierce Street, Burnet, Texas and the second hearing to be held on September 14, 2018 at 9:00 a.m. at the District Office located at 225 South Pierce Street, Burnet, Texas.

Second was by Kathy Griffis-Bailey.

Vote on the motion carried as follows:

For: Bill Felps, Steve Henderson, Bill Luedecke, Kathy Griffis-Bailey, Wayne Brown

Against: None

Present and not voting: None

Absent: None

President Felps then asked for consideration and/or action on a Water Availability Committee. General Manager Sodek presented a draft White Paper regarding water availability report requirements for new subdivision that was requested by Director Wayne Brown. General Manager Sodek and Director Brown requested approval to form a committee to address approaching the County for water availability studies.

Kathy Griffis-Bailey moved to:

Approve the White Paper for a water availability report and to form a Water Availability Committee by appointing Kathy Griffis-Bailey and Wayne Brown to serve.

Second was by Steve Henderson.

Vote on the motion carried.

President Felps then asked for consideration and/or action on determination of the Drought Stage. General Manager Sodek stated that the District went into Drought Stage 2 – Moderate Drought at the last meeting of the Board and that a press release on the Drought Stage had been published in the Highlander and Burnet Bulletin Newspapers.

President Felps then called on the General Manager for the General Manager and/or Staff Report.

a. Well Registrations & Permitting

	Total as of August 22, 2018	Last 30 Days	Last 90 Days	Last 365 Days
Wells in Database	6636	26	80	294
Registered Wells	4530	27	57	183
Wells Pending Registration	145	25	72	125
Imported Unregistered Wells	1700	0	0	0
Canceled/Denied Wells	261	0	1	31
Permit Applications Received	163	3	3	5

Permits by Status	Received	Approved	Denied	Pending	Expired	Terminated
	163	144	1	9	0	9

Permits Approved by Use	Total
Commercial	13
Domestic, Livestock & Poultry	63
Industrial	11
Irrigation	31
Public Water Supply	41
Total	159

Permits Approved by Precinct	Permits	Wells
Precinct 1	67	136
Precinct 2	32	65
Precinct 3	19	31
Precinct 4	23	35
Precinct 1,2,3	1	13
Precinct 1,3	1	2
Precinct 1,4	1	3
Totals	144	285

- b. Meter Reports
Those with Operating Permits with the District that are required to report Annual Usage and have not turned in the required Annual Groundwater Production Reports will be receiving letters shortly that their permits will not be renewed if reports are not received before the permit renewal date.
- c. 2017-2018 WaterWise Program
The 2017-2018 program was a success and funds to continue sponsoring the program have been included in the Education Budget for the 2018-2019 Fiscal Year.
- d. Press Release/Brochures Drought Management
District Drought Management Brochures had been created and that a press release on the Current Drought Management Stage had been published in the Highlander and the Burnet Bulletin.
- e. 4-H Water Ambassadors Program
The District sponsored program was well received with 30 kids participating this year. One attendee was from Burnet County and he is planning to make a presentation on the program to the Board in the future.
- f. Joppa Dumping
Eight barrels with an unknown dried resin type substance was found in the creek behind the Joppa Church. It was reported to the TCEQ and an investigation is underway. The County approved funds to get them taken out of the creek.
- g. Sunset Review for P.G. License
The Sunset Review Committee is recommending that professional Geoscientist/Geologist License be abolished.

President Felps then Called a Work Session to order at 10:49 a.m.

The Board conducted a work session to review and discuss District Rules with staff and legal counsel. District Legal Counsel, William Dugat informed the Board that drafted changes from the August 7, 2018 Work Session were incorporated into the draft revisions and several other items were discuss. Legal Counsel Dugat informed President Felps that an executive session was needed for consultation concerning attorney-client matters on public comments received by the District and Legal Counsel.

President Felps called an Executive Session for consultation concerning attorney-client matters at 11:26 a.m. and the Board resumed the Work Session at 11:39 a.m.

Legal Counsel Dugat informed the Board that if they were satisfied with the version of the draft rules revisions that a public hearing would need to be held and that a hearing notice would need to be published and posted according to District Rules.

President Felps set a Public Hearing on the District Rules for September 24, 2018 at 9:00 a.m at the District Office and instructed General Manager Sodek to publish and post notice of the Hearing according to District Rules.

President Felps adjourned the Work Session and returned to the Regular Meeting at 11:41 a.m.

President Felps then returned to Agenda Item Number 8 for consideration and/or action on the proposed FY 2018-2019 Budget regarding payroll expenses. General Manager Sodek recommended that Administrative Assistant, Donnita Coats', title be changed to Office Manager and that Field Technician, Paul Babb's, title be changed to Groundwater Resource Specialist.

Bill Felps moved to:

Approve a 5 percent pay raise for Mitchell Sodek, Paul Babb and Donnita Coats effective the first payroll period including October 1, 2018 and to change Donnita Coats' title to Office Manager and Paul Babb's title to Groundwater Resource Specialist effective immediately.

Second was by Bill Luedecke.

Vote on the motion carried.

President Felps then called for Director Comments. Kathy Griffis-Bailey thanked Legal Counsel Dugat and the District Staff for their work on the District Rules Revisions.

President Felps then called for agenda items for the next Regular Board Meeting

District Rules Revisions

Budget


Tax Rate

Cancel Election

President Felps stated that Directors could contact the General Manager or Board President prior to the deadline for posting notice of the next meeting if they have a suggested agenda item.

President Felps then set the date for the next regular board meeting for, Monday, September 24, 2018 at 9:00 a.m. at the District Office located at 225 S. Pierce, Burnet, Texas.

President Felps adjourned the meeting at 11:45 a.m.



Bill Felps, President



Bill Luedecke, Secretary/Treasurer