

**MINUTES OF
July 21, 2017
BOARD MEETING
CENTRAL TEXAS GROUNDWATER
CONSERVATION DISTRICT**

The Board of Directors of the Central Texas Groundwater Conservation District met in regular session on Friday, July 21, 2017 immediately following a 9:00 a.m. Permit Hearing in the District office located at 225 S. Pierce Street, Suite 104, Burnet, Texas.

Members Present:

Bill Felts, President Steve Henderson, Vice President Bill Luedecke, Secretary/Treasurer
Wayne Brown, Director Kathy Griffis-Bailey, Director

Staff and/or Consultants Present:

Mitchell Sodek, General Manager Donnita Coats, Admin. Assistant

Others Present:

1 Member of the Public

President Felts established a quorum through a roll call of Directors; declared a quorum present; and called the Meeting to order at 9:10 a.m.

President Felts asked for public comment. There was no public comment.

President Felts then asked for consideration and/or action on the Minutes of the Regular Board Meeting held June 16, 2017.

Steve Henderson moved to:

Approve the Minutes of the Regular Board Meeting held June 16, 2017.

Second was by Kathy Griffis-Bailey.

Vote on the motion carried.

President Felts then asked for consideration and/or action on Expenditures for June 2017; Review of 2016-2017 Budget; Budget Line Item Adjustments and Quarterly Report on Investments.

Kathy Griffis-Bailey moved to:

Approve the Expenditures for June 2017.

Second was by Steve Henderson.

Vote on the motion carried.

Public Funds Investment Officers, Mitchell Sodek and Donnita Coats, gave the Board a Quarterly Report on the Investment Position of the District for the quarter ending June 30, 2017 in accordance with Section IV of the Public Funds Investment Policy of the District.

President Felts then asked for consideration and/or action on amendments to and/or re-adoption of the District Investment Policy. The Investment Policy of the District requires the District to review the Investment Policy at least annually and adopt a resolution confirming the continuance of the Investment Policy without amendment or re-adopt an amended Investment Policy. General Manager Sodek, District Investment Officer, reviewed a proposed amended Investment Policy of the District.

Wayne Brown moved to:

Re-adopt the Central Texas Groundwater Conservation District Public Funds Investment Policy as amended.

Second was by Kathy Griffis-Bailey.

Vote on the motion carried.

President Felps then asked for consideration and/or action on a Notice to Purchaser for the District. General Manager Sodek reviewed samples of Notice to Purchaser notices used by some groundwater districts to notify new property owners in a District that they are about to purchase property in a groundwater district and the adopted tax rate of the District. After discussion, the Board requested that General Manager Sodek consult with District Legal Counsel and local realtors on the legalities and requirements for Notice to Purchasers regarding groundwater districts and report to them at a future meeting.

President Felps then asked for consideration and/or action on determination of the Drought Stage. General Manager Sodek stated that conditions were dry on the surface but water levels continue slightly above average and he recommended staying at the current Drought Stage 1 - Near Normal at this time. No action was taken to change the current Drought Stage.

President Felps then called on the General Manager for the General Manager and/or Staff Report.

a. Well Registrations & Permitting

Data is not being entered at this time and new reports will be created once the new database is completed.

b. USGS Projects

Turkey Feather spring gauge telemetry is installed and waiting on new flume equipment.

Granite Gravel data has been collected for seismic line to depict granite base for granite gravel water table. USGS is putting together the report and maps for the project.

Hamilton Creek project for high resolution images on ¼ mile of creek, relationship to aquifer and geophysics to identify fractures has been started.

c. Household Hazardous Waste Event

The next event is a BOPATE event and will be held on October 14, 2017. The District will participate with an \$8,000.00 contribution from the FY 2016-2017 Budget.

d. EPA Burnet Groundwater Plume

EPA passive soil gas monitoring on the Burnet County Square found positive readings for Tetrachloroethylene. The EPA is planning to drill four groundwater monitor wells in the near future and the District will perform geophysical logging and video the wells.

e. 4-H Water Ambassador Program

On July 12, 2017, General Manager Sodek gave a presentation on the District at the District Office and a tour and demonstration of the geophysical logging and video of the City Park Monitor Well to the 20 high school students selected to participate in the Texas 4-H Water Ambassador Program.

f. Director Payroll Schedule

General Manager Sodek reported that the staff may change the payroll schedule for the Board of Directors to a monthly pay period instead of a bi-weekly period and may use direct deposit for payroll. The Board instructed him to use the easiest method for the staff and to report the method that will be used at the next meeting.

g. Hiring of District Field Technician

Paul Babb has been hired as a Field Technician for the District and will start his employment on August 2, 2017. Paul was formerly with the Blanco-Pedernales Groundwater Conservation District.

President Felps then stated that the Board would go into Executive Session to discuss personnel matters. The Board went into Executive Session at 10:08 a.m. and returned to Regular Session at 10:28 a.m.

President Felps then asked for consideration and/or action from discussion during Executive Session.

Kathy Griffis-Bailey moved to:

Amend the salary of Donnita Coats to \$28.00 per hour for a 72 hour work period effective July 31, 2017 and noted an endorsement of an affirmative positive evaluation at this time for service to the District.

Second way by Wayne Brown.

Vote on the motion carried.

Kathy Griffis-Bailey moved to:

Amend the salary of Mitchell Sodek to \$75,000.00 per year effective October 1, 2017 with a positive evaluation and appreciation for his service to the District.

Second way by Steve Henderson.

Vote on the motion carried.

President Felps then called for Director Comments. General Manager Sodek suggested having a work session to work on the FY 2017-2018 Budget. President Felps set a Work Session for 9:00 a.m. on Monday, August 14, 2017 at the District Office.

President Felps then called for agenda items for the next Regular Board Meeting.

Audit Engagement

Budget


Electronic Funds Transfers

Notice to Purchasers

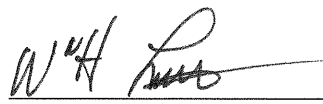
President Felps stated that Directors could contact the General Manager or Board President prior to the deadline for posting notice of the next meeting if they have a suggested agenda item.

President Felps then set the date for the next regular board meeting for, Friday, August 18, 2017 at 9:00 a.m. at the District Office located at 225 S. Pierce, Burnet, Texas.

President Felps adjourned the meeting at 10:42 a.m.



Bill Felps, President



Bill Luedecke, Secretary/Treasurer