

**MINUTES OF  
May 18, 2020  
BOARD MEETING  
CENTRAL TEXAS GROUNDWATER  
CONSERVATION DISTRICT**

The Board of Directors of the Central Texas Groundwater Conservation District met in regular session on Monday, May 18, 2020 at 9:00 a.m. at the Texas Agrilife Extension Auditorium, 607 North Vandever Street, Burnet, TX 78611.

**Members Present:**

Bill Felts, President Bill Luedecke, Vice President Kathy Griffis-Bailey, Secretary/Treasurer  
Ryan Rowney, Director Ricky Bindseil, Director

**Staff and/or Consultants Present:**

Mitchell Sodek, General Manager Paul Babb, Groundwater Resource Specialist  
Donnita Coats, Office Manager

**Others Present:** Two Members of the Public

President Felts established a quorum through a roll call of Directors; declared a quorum present; and called the Meeting to order at 9:00 a.m.

President Felts then asked for public comment. There was no public comment.

President Felts then asked for consideration and/or action on the Minutes of the Regular Board Meeting held on February 21, 2020.

Kathy Griffis-Bailey moved to:

Approve the Minutes of the Regular Board Meeting held on February 21, 2020.

Second was by Ricky Bindseil.

Vote on the motion carried.

President Felts then asked for consideration and/or action on Expenditures for February, March and April 2020; Review of 2019-2020 Budget; Budget Line Item Adjustments and Quarterly Report on Investments. General Manager Sodek reported that the following line item adjustment was made within a budget category to the Fiscal Year 2019-2020 Budget.

Moved \$41.10 From Other Expenses - Insurance – Errors & Omissions To Expenses – Insurance – Public Officials Bond

Ricky Bindseil moved to:

Approve the Expenditures for February, March and April 2020.

Second was by Bill Luedecke.

Vote on the motion carried.

Public Funds Investment Officers, Mitchell Sodek and Donnita Coats, gave the Board a Quarterly Report on the Investment Position of the District for the quarter ending March 31, 2020 in accordance with Section IV of the Public Funds Investment Policy of the District.

President Felps then asked for consideration and/or action on a Request for Waiver of Late Payment & Penalties on Taxes - Kathleen & Stearns LaSeur.

Bill Luedecke moved to:

Deny the Request for Waiver of Late Payment & Penalties on Taxes - Kathleen & Stearns LaSeur.  
Second was by Ryan Rowney.

Vote on the motion carried.

President Felps then asked for consideration and/or action on Operating Permit Corix Utilities-Summit Springs Non Compliance. General Manager Sodek reviewed the history of the permit and the non-compliance issue with the permit involving the ownership of water rights associated with it. Corix Utilities self-reported the violation and Scott Ahlstrom with Corix Utilities addressed the Board to explain the circumstances that led them to the knowledge that they were not in compliance with the permit terms and the action being taken to obtain the water rights needed to become compliant. General Manager Sodek suggested that the Board hold a show cause hearing in June to allow the permit holder to appear before the Board and issue an Agreed Enforcement Order.

Kathy Griffis-Bailey moved to:

Proceed with notice of a Show Cause Hearing on the Corix Utilities-Summit Springs non-compliant Operating Permit.

Second was by Ricky Bindseil.

Vote on the motion carried.

President Felps then asked for consideration and/or action on Operating Permit Deer Springs Water Corporation Non Compliance. General Manager Sodek reviewed the history of the permit and the non-compliance issue with the permit involving metered water usage being above the permitted amount and the increasing trend in usage.

Kathy Griffis-Bailey moved to:

Proceed with notice of a Show Cause Hearing on the Deer Springs Water Corporation non-compliant Operating Permit.

Second was by Ryan Rowney.

Vote on the motion carried.

President Felps then asked for consideration and/or action on Operating Permit Theresa Schweiger-Thomas Ridge Ranch Non Compliance. General Manager Sodek reviewed the history of the well which is being used as a quasi-public water supply well but is not registered with TCEQ or permitted with the District.

Kathy Griffis-Bailey moved to:

Proceed with notice of a Show Cause Hearing on the Theresa Schweiger-Thomas Ridge Ranch non-compliant Operating Permit.

Second was by Ricky Bindseil.

Vote on the motion carried.

President Felps then asked for consideration and/or action on Selection of Architect from Request for Qualifications Responses. General Manager Sodek discussed the criteria for evaluation of the four firms that responded to the Request for Qualifications, presented his criteria evaluation and the Board discussed their criteria evaluations.

Bill Felts moved to:

Rank the following four firms as most qualified to perform the required services (With 1 being the most qualified) and to proceed with using Kissling Architecture, Inc. to work with the District to develop a conceptual office layout and cost estimates for a proposed District Office:

- 1 KISSLING ARCHITECTURE, INC.  
3420 West Ammann Road  
Bulverde, TX 78163
- 2 CUTRIGHT & PRIHODA, INC.  
Architects & Planners  
111 East Travis, Suite 222  
La Grange, Texas 78945
- 3 METHOD ARCHITECTURE, PLLC  
2921 E. 17th Street, Unit B, Suite 200  
Austin, TX 78702
- 4 KSA  
4833 Spicewood Springs Road, Suite 204  
Austin, TX 78759

| Criteria for Evaluation   | Possible Points   | Cutright & Prihoda, Inc | Kissling Architecture, Inc | KSA | Method Architecture, PLLC |
|---|-------------------|-------------------------|----------------------------|-----|---------------------------|
| Demonstrated recent successful experience in the programming and design of an office building, particularly in Texas and (i) proximity to the work site; and (ii) ability to have its professional staff on site when needed. | <b>40 Points</b>  | 37                      | 38                         | 36  | 36                        |
| Professional experience demonstrating the following:<br>1) Good and cost-efficient design of the above and similar projects 2) Ability to design building that is constructible within established budget                     | <b>35 Points</b>  | 35                      | 35                         | 34  | 34                        |
| Financial ability of Respondent to perform services reliably.   | <b>25 Points</b>  | 23                      | 23                         | 23  | 24                        |
| <b>Total:</b>   | <b>100 Points</b> | 95                      | 96                         | 93  | 94                        |

President Felts then moved to:

Form a committee consisting of Bill Felts, Ryan Rowney and General Manager Sodek to prepare preliminary information on the proposed office building layout, specifications, and any other information necessary for presentation to Kissling Architecture, Inc.

Second was by Ricky Bindseil.

Vote on the motion carried.

President Felts then asked for consideration and/or action on determination of the Drought Stage. Groundwater Resource Specialist Babb discussed that the Palmer Hydrological Index shows the county to be in near normal drought conditions. With no significant recharge so far this season there may be a need to change the Drought Stage in the future but he recommended that there is no need to change the current Drought Stage 1 – Near Normal at this time.

President Felps then called on the General Manager for the General Manager and/or Staff Report.

a. Well Registrations & Permitting

|                                     | Total as of May 14, 2020 | Last 30 Days | Last 90 Days | Last 365 Days |
|-------------------------------------|--------------------------|--------------|--------------|---------------|
| Wells in Database                   | 7195                     | 40           | 90           | 356           |
| Registered Wells                    | 5012                     | 23           | 50           | 273           |
| Wells Pending Registration          | 124                      | 40           | 79           | 119           |
| Imported Unregistered Wells         | 1698                     | 0            | 0            | 0             |
| Canceled/Denied/Not Completed Wells | 361                      | 0            | 0            | 31            |
| Non-Exempt - By Rule                | 271                      | 17           | 53           | 179           |
| Permit Applications Received        | 167                      | 1            | 1            | 2             |

| Permits by Status             | Received | Approved | Denied | Pending | Incomplete | Expired | Terminated |
|-------------------------------|----------|----------|--------|---------|------------|---------|------------|
|                               | 167      | 148      | 1      | 6       | 2          | 0       | 10         |
| Permits Approved by Use       | Total    |          |        |         |            |         |            |
| Commercial                    | 14       |          |        |         |            |         |            |
| Domestic, Livestock & Poultry | 66       |          |        |         |            |         |            |
| Industrial                    | 11       |          |        |         |            |         |            |
| Irrigation                    | 32       |          |        |         |            |         |            |
| Public Water Supply           | 41       |          |        |         |            |         |            |
| Total                         | 164      |          |        |         |            |         |            |

| Permits Approved by Precinct | Permits | Wells |
|------------------------------|---------|-------|
| Precinct 1                   | 68      | 140   |
| Precinct 2                   | 33      | 72    |
| Precinct 3                   | 19      | 31    |
| Precinct 4                   | 24      | 36    |
| Precinct 1,2,3               | 1       | 13    |
| Precinct 1,3                 | 1       | 2     |
| Precinct 1,4                 | 1       | 3     |
| Totals                       | 147     | 297   |

There has not been a decrease in well registration applications due to the economic slowdown. The District has received several permit application or application inquiries that may be scheduled for hearing in June.

b. GMA 8

General Manager Sodek and Groundwater Resource Specialist Babb attended the Region K Virtual Meeting held on May 15, 2020. General Manager Sodek reviewed Model Run 11 which more accurately reflects pumping figures and discussed the Desired Future Conditions planning for the Trinity aquifer and the Llano Uplift aquifers.

c. Election

Election Officer, Donnita Coats, informed the Board that a notice of deadline to file for a place on the November 3, 2020 General Election ballot for Director At-Large, Director Precinct 1 and Director Precinct 3 will be posted in June.

President Felps then called for Director comments. There were no Director comments.

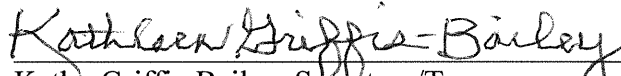
President Felps then called for agenda items for the next Regular Board Meeting.

President Felps stated that Directors could contact the General Manager or Board President prior to the deadline for posting notice of the next meeting if they have a suggested agenda item.

President Felps then set the date for the next regular board meeting for, Friday, June 19, 2020 at 9:00 a.m. and stated that General Manager Sodek would make the decision before then if the meeting would be held at the District Office located at 225 S. Pierce, Burnet, Texas or at the Texas Agrilife Extension Auditorium, 607 North Vandever Street, Burnet, TX 78611.

President Felps adjourned the meeting at 10:31 a.m.

  
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Bill Felps, President

  
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Kathy Griffis-Bailey, Secretary/Treasurer