

**MINUTES OF  
May 11, 2012  
BOARD MEETING  
CENTRAL TEXAS GROUNDWATER  
CONSERVATION DISTRICT**

The Board of Directors of the Central Texas Groundwater Conservation District met in regular session on Friday, May 11, 2012 immediately following the 9:00 a.m. Permit Hearing in the District office located at 225 S. Pierce Street, Suite 104, Burnet, Texas.

The following persons were present:

**Members Present**

John Simmons, President     Clyde Waters, Secretary/Treasurer  
Wayne Brown, Director     Steve Henderson, Director

**Members Absent**

Todd Fox, Vice President

**Staff and or Consultants Present**

Charles Shell, General Manager     Mitchell Sodek, Hydrologist  
Donnita Coats, Administrative Assistant     Brian Sledge, District General Counsel

**Others present**

Several Members of the Public

President Simmons asked General Manager Shell to establish a quorum through a roll call of Directors; declared a quorum present; and called the Meeting to order at 9:22 a.m.

President Simmons asked for public comment.

Ed Vaughn commended the District Staff on being one of only two of the fourteen Groundwater Districts audited by the State that complied with all statutory requirements of the Texas Water Code.

Charles Teeple echoed the commendation made by Mr. Vaughn. He then requested that the Board consider amending District Rules to include a waiver provision for acreage required for Public Water Supply permits.

General Manager Shell asked to move Agenda Item Number 10 up to the next item of business and Director Brown asked to move Agenda Item Number 6 to follow. President Simmons moved Agenda Items Number 10 and Number 6 to the next items of business.

President Simmons then asked for consideration and/or action on the Kingsland Water Supply Corporation request for permitting. Bill Sparks, General Manager, Kingsland Water Supply Corporation, informed the Board that the Corporation had found out during a meeting with District Staff requesting authorization to drill a new well that they had not applied for the proper registration and permitting of existing wells. He informed the Board that he became General Manager in September of 2010 and was not aware of the permitting requirements in the District Rules. General Manager Shell informed the Board that notice was sent to Burnet County Landowners and published in area newspapers on registration and permitting requirements of the District Rules. General Manager Shell stated that there will be other cases where permit application deadlines were not met by Public Water Supplies. Director Waters suggested tabling action on these type permit application requests. No action was taken.

President Simmons then asked for consideration and/or action on a Rainwater Harvesting Project in Spicewood, Texas. Burnet County Commissioner, Joe Don Dockery, first thanked outgoing Directors, President Simmons and Vice-President Fox, for their service on the Board. He then presented information on a Rainwater Harvesting Project planned for the Volunteer Fire Department location in Spicewood Texas. The estimated cost of the project is \$15,000.00 and he requested that the District contribute to the project by purchasing the \$7700.00 storage tank necessary for the project.

Clyde Waters moved to:

Approve the participation in the Rainwater Harvesting Project at the Spicewood Volunteer Fire Department by purchasing the \$7700.00 storage tank with funds from the General Education Budget of the District.

Second was by Steve Henderson.

Vote on the motion carried.

Director Brown asked to move Agenda Item Number five to the next item of business.

President Simmons moved Agenda Item Number Five to the next item of business and asked for consideration and/or action on Participation in the Burnet County Household Hazardous Waste (HHW) Events. Commissioner, Joe Don Dockery, reviewed the planned upcoming HHW events, BOPA events, the costs of the events and requests for grants to help with the events. He asked the District to contribute \$25,000.00 for the events. President Simmons and Director Henderson requested information on other Burnet County entities contributions. He informed them that other entities were contributing up to \$4,000.00 and Burnet County Grant Administrator, Debbie Carter, informed them that in some cases an entities cash contribution is not high but their in-kind service is labor intensive.

Todd Fox moved to:

Approve District participation in 2 Burnet County BOPA Household Hazardous Waste Events by contributing \$8,000.00 to the events.

Second was by Wayne Brown.

Yeas - 4

Nays - 1

Vote on the motion carried.

President Simmons then asked for consideration and/or action on the Minutes of the Regular Board Meeting held on March 9, 2012 and Minutes of the Special Board Meeting held March 23, 2012.

Clyde Waters moved to:

Approve the Minutes of the Regular Board Meeting held on March 9, 2012 and Minutes of the Special Board Meeting held March 23, 2012.

Second was by Todd Fox.

Vote on the motion carried.

President Simmons then asked for consideration and/or action on Expenditures for March 2012; Expenditures for April 2012; Review of 2011-2012 Budget; Budget Line Item Adjustments and Quarterly Report of Investments Accounts. Secretary/Treasurer Waters reviewed the following budget line items adjustments that he and General Manager Shell agreed were needed in the budget:

\$5,000.00 from Payroll Expenses – Intern and/or FTE to Administrative Operations - Public Notice and Publications

\$1500.00 from Technical Operations – Lab Equipment and Supplies to Vehicle Expense – Fuel/Maintenance

\$500.00 from Capital Purchase – Office and Field Equipment to Vehicle Expense – Fuel/Maintenance

\$1000.00 from Capital Purchase – Flow Meters to Vehicle Expense – Fuel/Maintenance

\$250.00 from Capital Purchase – Monitor Wells Equipment to Vehicle Expense – Mileage Reimbursement

Clyde Waters moved to:

Approve the expenses for March and April 2012 and to approve the budget line item transfers as presented.

Second was by Todd Fox.

Vote on the motion carried.

Secretary/Treasurer Waters then reported that he and General Manager Shell transferred the following budget items within a budget category:

\$100.00 from Other Expenses – Meeting/Conferences to Other Expenses – Membership and Dues

Public Funds Investment Officer, Donnita Coats, gave the Board a Quarterly Report on the Investment Position of the District for the quarter ending March 31, 2012 in accordance with Section IV of the Public Investment Policy of the District.

President Simmons then asked for consideration and/or action on the purchase of an additional District Vehicle. General Manager Shell informed the Board that he had researched the terms of leasing a vehicle as requested by Director Fox and the Board. He discussed the terms and his assessment that leasing a vehicle was not a feasible option for the District. Director Fox and the Board agreed with General Manager Shell's assessment. He reported on the vehicles he had looked at and suggested the purchase of a Pickup and accessories needed for field work. Secretary/Treasurer Waters suggested that the Board act on purchasing a vehicle and necessary accessories at this meeting based on the General Managers's confirmation with the District Auditor that the budget can be adjusted to allow for the purchase; and if approved, act on the Line Item Transfer in the Budget for the purchase at the next meeting.

Clyde Waters moved to:

Approve the purchase of a District Pickup and needed accessories up to \$24,000.00 subject to being able to adjust the budget to allow for the purchase.

Second was by Steve Henderson.

Vote on the motion carried.

President Simmons then asked for consideration and/or action on Changes to the District Employee Policy. Secretary/Treasurer Waters reviewed proposed minor changes to the District Employee Policy that were being proposed after review and changes were made by himself and the District Staff.

Wayne Brown moved to:

Approve changes to the District Employee Policy as presented.  
 Second was by Clyde Waters.  
 Vote on the motion carried.

President Simmons then asked for consideration and/or action on a District Sponsored Masters Degree Plan for Hydrologist Mitchell Sodek. Secretary/Treasurer Waters reviewed a Tuition Reimbursement for Higher Education Agreement between Mitchell Sodek and the District.

Todd Fox moved to:  
 Approve the Tuition Reimbursement for Higher Education Agreement between Mitchell Sodek and the District as presented.  
 Second was by Wayne Brown.  
 Vote on the motion carried.

President Simmons then asked for consideration and/or action on Determination of the Drought Stage. Hydrologist Sodek reviewed the most recent monitor well level graphs and reported that the Palmer Drought Indexes were showing improvement and that everyone in the county had received recent rainfall. He reported that the recent rainfall was received after the monitor well levels were downloaded. He recommended that the Board act to change the Drought Stage to Stage 2 – Moderate Drought.

Todd Fox moved to:  
 Change the Drought Stage for the District to Stage 2 – Moderate Drought.  
 Second was by Steve Henderson.  
 Vote on the motion carried.

President Simmons then called on the General Manager for the Staff Report.

a. Rule implementation activities

Activity	Total as of March 8, 2012	Total as of May 11, 2012
Well registrations	3380	3413
Exempt Well Drilling Auth.	397	435
Permit App. Received	122	124
 Permit Applications by Use		 Permits Issued
Commercial	13	11
Domestic, Livestock & Poultry	40	39
Industrial	9	1
Irrigation	29	17
<u>Public Water Supply</u>	<u>33</u>	<u>24</u>
Total	124	92
 Permit Applications by Precinct		
Precinct 1	53	
Precinct 2	33	
Precinct 3	22	
Precinct 4	15	
<u>Precincts 1 2 &amp; 3</u>	<u>1</u>	
Total	124	

b. Upcoming Permit Hearings and Procedures

More Permit Hearings will be held following contested case hearings.

Charles Shell retained Timothy Brown as Personal Counsel at permit hearings.

c. State Audit

Credited the current District Staff and previous General Manager Bowers for their contributions to the results of the State Audit of the District. The Central Texas Groundwater Conservation District was the only District of the 14 audited that both fully achieved all management goals and fully complied with all Texas Water Code statutory requirements. The Central Texas Groundwater Conservation District was not required to provide responses to the report because auditors did not identify any findings or make any recommendations for the district.

d. Management Plan Update

Adding abandoned and deteriorated well language to management goals. Has been pre-reviewed by Texas Water Development Board, Published and noticed for hearing and is being updated for second review.

e. Ellenburger Aquifer DFC's

Considering going from 80% to 90% recharge

Will meet with USGS on Aging Study of the Ellenburger Aquifer and will post notice of a quorum if Board Members decide to attend

President Simmons then called for any Director comments. There were no comments.


President Simmons then called for Agenda items for the next Board Meeting.

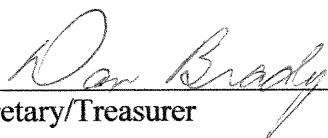
- Management Plan Hearing – May 21<sup>st</sup>
- Special Board Meeting – May 21<sup>st</sup>

President Simmons stated that Directors could contact the Manager or President Simmons prior to the deadline for posting notice of the next meeting if they have a suggested agenda item.

President Simmons then set the date for the next regular board meeting for, Thursday, June 7, 2012 at 9:00 a.m. at the District Office located at 225 S. Pierce, Burnet, Texas.

President Simmons adjourned the meeting at 10:50 a.m.

  
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President

  
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Secretary/Treasurer