

**MINUTES OF**  
**August 16, 2013**  
**BOARD MEETING**  
**CENTRAL TEXAS GROUNDWATER**  
**CONSERVATION DISTRICT**

The Board of Directors of the Central Texas Groundwater Conservation District met in regular session on Friday, August 16, 2013 at 9:00 a.m. in the District office located at 225 S. Pierce Street, Suite 104, Burnet, Texas.

The following persons were present:

**Members Present**

Bill Felps, President    Wayne Brown, Vice President    Dan Brady, Secretary/Treasurer  
Bill Luedecke, Director    Steve Henderson, Director

**Staff and or Consultants Present**

Charles Shell, General Manager    Mitchell Sodek, Hydrologist  
Donnita Coats, Administrative Assistant

**Others present**

Four Members of the Public

President Felps asked General Manager Shell to establish a quorum through a roll call of Directors; declared a quorum present; and called the Meeting to order at 9:00 a.m.

President Felps then asked for public comment. There was no public comment.

President Felps then asked for consideration and/or action on the Minutes of the Regular Board Meeting held July 12, 2013.

Bill Luedecke moved to:

Approve the Minutes of the Regular Board Meeting held July 12, 2013.

Second was by Dan Brady.

Vote on the motion carried.

President Felps then asked for consideration and/or action on Expenditures for July 2013; Review of 2012-2013 Budget; and consideration and/or action on Budget Line Item Adjustments.

Wayne Brown moved to:

Approve the Expenditures for July 2013.

Second was by Bill Luedecke.

Vote on the motion carried.

President Felps then asked for consideration and/or action on a Resolution authorizing a 0.104 +/- acre easement out of 1.5156 recorded as Document #201305275, Burnet County Deed Records, required for the installation and maintenance of utilities. General Manager Shell and Burnet City Manager, David Vaughn, explained the need for the easement and the resolution.

Steve Henderson moved to:

Adopt a Resolution authorizing a 0.104 +/- acre easement out of 1.5156 recorded as Document #201305275, Burnet County Deed Records, required for the installation and maintenance of utilities.

Second was by Bill Luedecke.

Vote on the motion carried.

President Felps then asked for consideration and/or action on an engagement letter from Taber & Burnett, P.C. for the District's 2012-2013 Audit. General Manager Shell reviewed the letter and cost of the audit.

Steven Henderson moved to:

Approve Taber & Burnett, P.C. to do the 2012-2013 Audit for the District.

Second was by Wayne Brown.

Vote on the motion carried.

President Felps then asked for consideration and/or action on the 2014 Employee Retirement Plan Provisions. General Manager Shell reviewed the Texas County & Districts Retirement System (TCDRS) 2014 plan rates as compared to the 2013 rates and the order of authorization to maintain plan provisions.

Dan Brady moved to:

Adopt the order of Authorization to maintain TCERS plan provisions for Plan Year 2014.

Second was by Steve Henderson.

Vote on the motion carried.

President Felps then asked for consideration and/or action on APPROVAL OF AN INTERLOCAL AGREEMENT with Emergency Services District No. 8 and the District to provide for the acquisition of a rainwater harvesting system and authority for the General Manager to sign the agreement. General Manager Shell informed the Board that the agreement had been reviewed by District and ESD No. 8 legal counsel.

Wayne Brown moved to:

APPROVE AN INTERLOCAL AGREEMENT with Emergency Services District No. 8 and the District to provide for the acquisition of a rain water harvesting system and authority for the General Manager to sign the agreement.

Second was by Bill Luedecke.

Vote on the motion carried.

President Felps then asked for consideration and/or action on a property insurance claim on damage to monitor well equipment and authority for the General Manager to sign any forms to resolve the claim. General Manager Shell reviewed a tentative settlement that would settle for less than replacement cost but more than originally offered by the Littleton Group.

Dan Brady moved to:

Accept the settlement offered on the property insurance claim on damage to monitor well equipment and to authorize the General Manager to sign any forms to resolve the claim.

Second was by Wayne Brown.

Vote on the motion carried.

President Felps then asked for consideration and/or action on Determination of the Drought Stage. Hydrologist Sodek presented to the board the latest drought monitors, monitor well graphs, and NOAA drought outlook. Drought conditions improved in July from rainfall, but have quickly fallen in August. The drought stage was recommended to remain at stage 3 until improving conditions stabilize. No action was taken to change the Drought Stage.

President Felps then called on the General Manager for the General Manager and/or Staff Report.

a. Monthly Report of Well Registrations & Permitting

Activity	Total as of July 11, 2013	Total as of August 15, 2013
Well registrations	3629	3646
Well Drilling Auth.	600	612
Permit App. Received	149	151
 Permit Applications by Use		 Permits Issued
Commercial	16	14
Domestic, Livestock & Poultry	48	45
Industrial	11	5
Irrigation	32	22
<u>Public Water Supply</u>	<u>44</u>	<u>39</u>
Total	151	125
 Permit Applications by Precinct		
Precinct 1	69	
Precinct 2	34	
Precinct 3	26	
Precinct 4	21	
<u>Precincts 1 2 &amp; 3</u>	<u>1</u>	
Total	151	

b. Aquifer Storage and Recharge Conference

General Manager Shell, Hydrologist Sodek and Director Luedecke attended the Conference and a CD of the conference was purchased and is available for the Directors to view.

c. House Bill 4

Pertains to criteria for prioritizing water plans

d. Submittal of Desired Future Conditions (DFC's)

Will continue to study new requirements. It may be necessary to hire consultants to assist with developing future DFC's.

e. Participation in Water Fair Event on September 28, 2013

The District will have a public education booth at this Texas AgriLife Extension project. There will also be exhibits by water conservation groups, rainwater harvesters, water well drillers, etc....

President Felps then asked for consideration and/or action on personnel matters including salaries and benefits of employees for the 2013 – 2014 Fiscal Year. President Felps stated that the Board would go into Executive Session to discuss personnel matters. The Board went into Executive Session at 9:48 a.m. and returned to Regular Session at 10:32 a.m.

Employee performance reviews found all employee ratings satisfactory.

President Felps then asked for consideration and/or action on the Proposed FY 2013-2014 Budget. President Felps reviewed the proposed budget options developed from budget work sessions.

Wayne Brown moved to:

Accept the Proposed FY 2013-2014 Budget option that would include a 3% cost of living raise for each employee and an increase to Administrative Assistant, Donnita Coats, income for releasing the District from the spousal paid portion of her insurance benefits package effective the payroll period beginning September 28, 2013.

Second was by Bill Luedecke.

Vote on the motion carried.

President Felps then asked for consideration and/or action on the 2013 Proposed Tax Rate. General Manager Shell informed the Board that the effective tax rate for 2013 was .0098/\$100 for a total tax of \$444,987.00.

Bill Luedecke moved to:

Approve a Proposed 2013 Tax Rate of .0098/\$100

Second was by Wayne Brown.

Vote on the motion carried.

President Felps then called for any Director comments. There were no Director Comments.

President Felps then called for Agenda items for the next Regular Board Meeting.

Budget  
Tax Rate

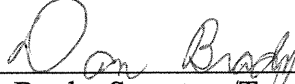
President Felps stated that Directors could contact the General Manager or Board President prior to the deadline for posting notice of the next meeting if they have a suggested agenda item.

President Felps then set the date for the next regular board meeting for, Friday, September 13, 2013 at 9:00 a.m. at the District Office located at 225 S. Pierce, Burnet, Texas.

President Felps then called for a Rules Work Session. Secretary/Treasurer Brady and General Manager Shell will continue to review the rules and report to the Board.

President Felps adjourned the meeting at 10:55 a.m.

  
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Bill Felps, President

  
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Dan Brady, Secretary/Treasurer